

APPENDIX A

**London Borough of Barnet
General Functions Committee
Work Programme
November 2015 - May 2016**

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Title of Report	Overview of decision	Report Of (<i>officer</i>)	Issue Type (Non key/Key/Urgent)
11 November 2015			
Nomination and Appointment of Local Authority Representatives on School Governing Bodies	The Committee is requested to review the procedure and make nominations accordingly.	Head of Governance Andrew Charlwood	Non key
Decision of a School Governing Body not to Appoint a Local Authority Representative Nominated by the Council	The Committee is requested to note: 1. That a governing body considered the Council's nomination (made on 28 July 2015) and decided not to appoint the candidate. 2. The reason for the governing body's decision (sections 1.5 to 1.7 of the report inclusive). 3. That the local authority governor position at that school remains vacant.	Head of Governance Andrew Charlwood	Non key
Health and Safety Annual Report	To monitor and review arrangements for managing occupational health and safety risks. To note the council's high level health and safety risk profile, a summary of health and safety performance and the strategic priorities for improvements over the subsequent period.	Head of Safety, Health and Wellbeing Mike Koumi	Non key
Communications with the Public by Text and Social Media Policy (for members of staff)	As deferred from the last meeting to:- Answer queries on licensing, costs etc.	Head of Information Management Jenny Obee	

Subject	Decision requested	Report Of	Issue Type (Non key/Key/Urgent)
Communications with the Public by Text and Social Media Policy for Members of the Council	That the Committee comment on and approve the Communications with the Public by Text and Social Media for Members which, subject to approval, forms part of the Members' Information Management Policy.	Head of Information Management Jenny Obee	Non key
2 December 2015			
Vacancies on School Governing Bodies	That the committee nominates candidates to fill the vacancies on school governing bodies.	Head of Governance Andrew Charlwood	Non key
People Implications of the Budget Headlines	This report sets out the people implications of the proposed budget headlines for the financial year 2015/16 and the associated statutory consultation process.	Chief Operating Officer (Director of Finance / Section 151 Officer) John Hooton	
Unified Rewards	This report sets out the proposals for a new pay and grading structure together with revised terms and conditions of employment	Human Resources Director Graeme Lennon Chief Operating Officer (Director of Finance / Section 151 Officer) John Hooton	
18 January 2016			
Annual Pay Policy Statement	This report sets out the annual review of the Council's pay policy statement together with any amendments	Human Resources Director Graeme Lennon	

Subject	Decision requested	Report Of	Issue Type (Non key/Key/Urgent)
Annual Review of Polling Districts and Polling Places for Elections	This report advises the Committee of the findings of the annual review of polling districts and polling places for use at elections.	Chief Executive Andrew Travers	
21 March 2016			